

Welcome to the Shepherd Village Fitness Centre. We look forward to seeing you and your return to the fitness community, enjoying the workouts you love to do!

In this package, you will find the following documents:

1. Information Form
2. Waiver Form
3. Membership Enrollment Form
4. Cancellation and On-Hold Form

Please submit the fully completed **Waiver Form** and the **Membership Enrollment Form** to the Main Reception Desk to process your membership. Once registration is complete, you will receive a phone call or email with the Access Code for the Fitness Centre.

If at any time you wish to cancel your membership of the Fitness Centre, a **Cancellation Form** must be completed and submitted to the Main Reception Desk. If you have any questions, please call the Recreation and Volunteer Manager at 416-609-5700 extension 268.



**Shepherd Village Inc.**

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Shepherd Village  
Fitness Centre - Information Form

Below is essential information to be aware of and follow. Please read carefully.

**The Fitness Centre is open 6 a.m. to 12 a.m., seven days per week, to all registered members, and is UNSUPERVISED.**

**MEMBERSHIP FEE'S**

- The staff membership fee is \$20.00 per month. The payment will be deducted monthly via payroll
- The resident membership fee is \$25.00 per month and will be deducted monthly via the accommodation payment
- Guest membership fees are \$35.00 per month and paid by cheque or credit card
- Membership fees are non-refundable except for a Government-mandated closure and at the discretion of Shepherd Village

**WHO CAN BE A MEMBER**

- Residents and staff of Shepherd Village
- Guests of staff
- Guests of residents
- Community members

**CODE OF CONDUCT**

- The Fitness Centre is UNSUPERVISED. Members are expected to know how to always operate the equipment safely
- Members are to wear proper fitness attire always including gym shoes
- Members may wish to use the appropriate footwear when using the pool
- Members are to always treat other members with respect
- Members are to refrain from unnecessary noise or other disruptive actions
- No shouting or arguing or other unacceptable behavior permitted
- If members wish to listen to music during their workout, they must use the appropriate listening devices that include earphones/buds.
- Members must finish using one piece of equipment before moving on to another
- Shut off all equipment after each use
- Clean/disinfect equipment after each use
- Please remove your items from your locker after your workout or swim
- Please do not wash personal clothes in the locker rooms
- Please do not use locker rooms as resting areas



### **INFECTION PREVENTION AND CONTROL**

- Maximum occupancy of the fitness center and the pool is posted at the entrance of each area. Members are expected to adhere to the posted maximum occupancy requirement
- Disinfectant spray and paper towels are available in the gym for disinfection. Members are expected to disinfect equipment before and after each use of the equipment/machine
- Members are asked to practice hand hygiene and physical distancing as much as possible

### **REPORTING EQUIPMENT AND OTHER CONCERNS**

- Members are asked to report any concerns with equipment/pool/change area etc. in the LOGBOOK located on the desk
- Members are asked not to use equipment that is identified as OUT OF ORDER

### **TOWELS AND WATER**

- While we provide towels, you are encouraged to bring your own towel for use when using the fitness center.
- A water dispenser is available. Please bring your water bottle to collect the water you wish to drink.

### **CHILDREN**

- The pool is open for use by children every Saturday from 2:00 p.m. to 5:00 p.m.
- Children MUST always be accompanied by an adult.

### **EMERGENCIES**

- If emergency assistance is required, please use the phone located at the desk to either dial the Main Reception at extension 0 or 9-1-1

Shepherd Village  
Fitness Centre – Waiver Form



By signing my signature below, I certify that I am physically able to use all facilities and do hereby agree that this facility is not responsible or liable to me for any injury, accident or loss of personal property. I do hereby release this facility and its employees from any claim or cause of action that may have occurred due to any medical problem, known or unknown, that I may have knowledge of presently or in the future. I verify no promises or guarantees, other than those written in this agreement, were made to me by this facility or its employees. I agree to follow all guidelines and utilize the facility with other members cooperatively. Failure to do so may result in the cancellation of my membership.

I also acknowledge that I am responsible for ensuring I use the equipment/pool safely and for reporting any safety concerns via the LOGBOOK.

I also understand that the entry access code to the Fitness Centre is confidential and to be used by members only. Providing the code to a non-member of the Fitness Centre will result in the cancellation of my membership.

I CERTIFY THAT I HAVE READ THIS AGREEMENT AND AGREE TO THE TERMS HEREIN.

\_\_\_\_\_  
**Member Name (Print)**

\_\_\_\_\_  
**Member Signature**

\_\_\_\_\_  
Witness Name (Print)

\_\_\_\_\_  
Witness Signature

Office Use Only

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\_\_\_\_\_  
Received By (Print)

\_\_\_\_\_  
Date Received

Shepherd Village  
Fitness Centre – Membership Enrollment Form



**Part One: Member contact information. Please clearly print the information below. Please provide all the information needed to process this application.**

Street Address / Apartment number	Cell Phone:
Email:	Home Phone:
City:	Postal Code:
Emergency Contact Name:	Phone Number:
Name of Member Relation (if applicable):  <input type="radio"/> Staff Member <input type="radio"/> Village Resident	
Have you read and signed the Fitness Centre Waiver Form?  <input type="radio"/> Yes <input type="radio"/> No (if No, cannot proceed with enrollment)	

**Part Two: Physical Activity Self-Readiness Questionnaire**

Yes	No	
		Has your doctor ever told you that you have a heart condition and that you should only do physical activity recommended by a doctor?
		Do you feel pain in your chest when you do physical activity?
		In the past month, have you had chest pain when you were not doing physical activity?
		Do you lose your balance due to dizziness, or do you ever lose consciousness?
		Do you have a bone or joint problem that could worsen with physical activity?
		Are you currently taking any medications for blood pressure or a heart condition?
		Do you know of any other reasons you should not do physical activity?
		Are you unable to swim?

If you answered 'Yes' to any of these questions, consult your doctor BEFORE beginning any exercise program.

Shepherd Village  
 Fitness Centre – Membership Enrollment Form



**Part Three: Health History**

Date of Birth:	
Name of Family Physician:	Phone Number:
Please list any medical conditions you have been diagnosed with (i.e. Hypertension, Diabetes etc.)	
Please list any surgeries you have undergone in the last 15 years.	
Please list any major injuries you have sustained in the last 15 years (i.e. fractures etc.)	
List any medications you are taking (prescription, over-the-counter, vitamins)	

**Part Four: Monthly Membership Fees\* & Payment**

Staff	\$20
Resident (excludes Terrace Residents**)	\$25
Guest/Community	\$35

- \* Membership fees are subject to increase at the discretion of Shepherd Village
- \*Terrace Residents: Membership fee is included in the monthly accommodation fee

Shepherd Village  
Fitness Centre – Membership Enrollment Form



Please check mark one of the selections below and complete the information for that section.

**Shepherd Village Resident (Terrace Residents do not need to complete this page)**

I agree to pay Shepherd Village the current monthly membership fee (unfunded service) of \$25.00 to use the Fitness Centre. This contract will remain active until a Membership Cancellation Form is completed and received by the Fitness Centre.

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

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**Shepherd Village Staff**

I agree to authorize Shepherd Village to collect the current membership fee (\$20.00) via payroll deduction. This contract will remain active until a Membership Cancellation Form is completed and received by the Fitness Centre.

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee #

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**Guest/Community Member**

I agree to pay Shepherd Village the current monthly membership fee (\$35.00) for using the Fitness Centre. This contract will remain active until a Membership Cancellation Form is completed and received by the Fitness Centre. I will make payment via:

Attach Void Cheque    Credit Card

Name:	Phone#:	
Street Address:	City:	Province:
Postal Code:	Credit Card Type:	
Credit Card #	Expiry Date:	

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date



Shepherd Village  
Fitness Centre – Cancellation and On-Hold Form

**Cancellation**

I \_\_\_\_\_ (print name) wish to cancel my Shepherd Village Fitness Centre Membership. I understand that the membership fee will be cancelled as of the first day of the month following the date indicated below.

Address/ Apartment number/ Staff number  
\_\_\_\_\_

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Name (Print)

\_\_\_\_\_  
Witness Signature

**On-Hold**

I \_\_\_\_\_ (print name) request that my membership be placed on hold for the following period:

Address/ Apartment number/Staff number  
\_\_\_\_\_

On Hold beginning the 1<sup>st</sup> day of \_\_\_\_\_, 20\_\_\_\_\_\*

Resume the 1<sup>st</sup> day of \_\_\_\_\_, 20\_\_\_\_\_\*\*

I acknowledge that the usual membership fees will be charged as per my enrollment form upon my resuming my membership.

\*Memberships can only be put on hold for a calendar month.

\*\*Memberships can only resume as of the 1<sup>st</sup> of the month.

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Name (Print)

\_\_\_\_\_  
Witness Signature